

HEALING  
SCHOOL



A Science Academy

# **Healing School – A Science Academy**

## **Summer 2020 Results Policy**

## Centre assessment grades and rank orders

### How centre assessment grades and rank orders were determined

#### Reference publications

Ofqual

[Awarding qualifications in summer 2020](#)

[Decisions on exceptional arrangements for assessment and grading in 2020](#) GCSEs, AS, A levels, Extended Project Qualifications and the Advanced Extension Award in maths

[Decisions on exceptional arrangements for assessment and grading in 2020](#) Vocational, technical and other general qualifications

[Extraordinary regulatory framework: General Qualifications, COVID-19 Conditions and Requirements](#)

[Extraordinary regulatory framework: VTQ, Covid-19 Conditions and Requirements](#)

Healing School:

- will not divulge provisional (centre assessment) grades, nor rank orders, with candidates or parents/carers before the issue of results
- understands that any inappropriate disclosure of centre assessment grades and rank order information before the issue of results will be investigated by awarding bodies as potential malpractice

#### **Final results**

Healing School will:

- organise results day and inform candidates of the arrangements in place to access to their results
- issue results in accordance with the centre's information that was sent to all parents.

#### **Arrangements for results day**

Healing School will:

- ensure that the exams officer and senior members of centre staff are accessible to candidates (up until 12 noon) with whom a result may be discussed
- prepare information for candidates showing their options if they have concerns about their results
- signpost candidates to relevant Ofqual and/or awarding body information that sets out how their grades were calculated this year and the options available if they believe their result was not properly produced.

In the event of any queries, Healing School will be able to provide information detailing:

- the process deployed for each subject in calculating centre assessment grades and ranking of all candidates within each grade (or within the cohort where this was required by a particular qualification type)
- a summary of the evidence and data used to make an objective and professional judgement
- the standardisation process where a cohort was taught by more than one teacher in a subject area
- the review and check for accuracy undertaken as part of the internal sign-off process for each subject
- confirmation of the process for head of centre sign-off and submission of the declaration to awarding bodies.

#### **Arrangements for appeals**

The appeals process only applies in a rigorous set of circumstances, as outlined by Ofqual. An appeal to an awarding body can only be made under the following guiding principles:

- the centre itself made an error when submitting a centre assessment grade or rank order information to the awarding body, and has supporting evidence that confirms an error

was made (and will submit its supporting evidence at the earliest stage and explain why data which the Head of Centre declared to be accurate is now considered incorrect)

- the awarding body made a mistake in the operation of the standardisation model where the wrong data was used to calculate results
- the awarding body made an administrative error in the issuing of results

As a result, this also means that a candidate cannot appeal a grade, where they believe they should be in receipt of higher result. If this is the case, the candidate will be referred to Ofqual's and the school's Autumn 2020 and Summer 2021 re-sit process, where a candidate will have the opportunity to undertake a GCSE examination in the subject.

Ofqual's decision to issue candidates the higher of their CAG or their calculated grade means that it is not possible to appeal on the grounds of a mock exam.

Healing School will:

- seek any information the awarding body holds in relation to how final grades were calculated if there is a concern about any results
- submit an appeal to the awarding body on behalf of a candidate or candidates, only where it is believed that the above principles apply.
- collect consent from a candidate before any appeal is submitted to the awarding body.

## Further information for Candidates

### Centre assessment grades and rank orders

Healing School has submitted provisional (centre assessment) grades and rank orders to the relevant awarding body in accordance with the Ofqual guidance on *Awarding qualifications in summer 2020* and in line with the awarding body instructions.

<https://www.gov.uk/government/publications/awarding-qualifications-in-summer-2020>

In the interest of national parity and fairness, awarding bodies are undertaking a thorough standardisation process of all schools' submitted grades to ensure that grading standards are consistent across all centres. The rank order of candidates will not be changed, but the final grades candidates receive may be different to the centre assessment grade. Candidates will receive either their CAG or a calculated grade, whichever is the higher.

### Final results

A candidate's statement of results and certificates will contain their final grades, and will be reported in the same way as in previous years.

Final grades will be issued on results day in August as follows:

| Date       | Qualification type (and grade awarded)  |
|------------|---|
| 20/08/2020 | GCSE and other Level 1/2 qualifications |

When results are published, Ofqual will provide information for candidates that sets out how grades were calculated this year and the options available if candidates believe that their result was not properly produced, including access to appeal. Appeal information is also contained in this policy as a guide (page 3).

The *National Careers Service Exam Results Helpline* offers advice each year for candidates who have not received the results they had hoped for. There is also an Ofqual helpline available to candidates and their parents or carers to ask any questions they may have about their results this summer.

<https://www.gov.uk/careers-helpline-for-teenagers>

### Certificates

Certificates, when received from the awarding body, will be issued to candidates at the Prize Giving Award evening. If it is not possible for this event to take place, the school will notify all parents as to how certificates will be issued.

## **Arrangements for appeals**

Please refer to the information above (page 3) about arrangements for appeals.

Please also note that, as per Ofqual regulation, a candidate cannot:

- appeal against their centre assessment grades and position in the rank order
- appeal in respect of the process or procedure used by Healing School in calculating their centre assessment grades and position in the rank order
- appeal directly in any respect to the awarding body.

## **Appeals procedure**

Healing School will:

- appeal to an awarding body on a candidate's behalf if it believes the centre itself made an error when submitting a centre assessment grade or rank order information or if it believes an awarding body made a mistake when calculating, assigning or communicating a grade
- ask the candidate to provide written informed consent (informed consent via candidate email is acceptable) before an appeal is submitted to the awarding body. Please note that an appeal could result in the final grade being lower than, higher than, or the same as the grade which was originally awarded
- only collect consent after the publication of results
- where relevant, advise an affected candidate to inform any third party (such as college) that an appeal has been submitted to an awarding body.

Healing School will not:

- seek any information the awarding body holds that would be needed for an appeal if it does not believe an awarding body made a mistake when calculating, assigning or communicating a grade
- appeal to an awarding body on a candidate's behalf if it does not believe the centre itself made an error when submitting a centre assessment grade or rank order information, or if it does not believe an awarding body made a mistake when calculating, assigning or communicating a grade

An appeal should be submitted by:

- the candidate (or his/her parent/carer) by completing and submitting the appeals form to the Exams Officer at school within 7 days from the receipt of results.

The candidate will be informed of the outcome of the appeal as soon as a decision has been made and in sufficient time for the centre to take any appropriate action where the appeal may be upheld.

If the appeal is upheld by the centre:

- Healing School will request information the awarding body holds that would be needed for an appeal within the time period set by the awarding body
- Healing School will submit an appeal on the candidate's behalf to meet the awarding body's deadline for appeals

# Appeals Form



## Summer 2020 results awards

Please tick to indicate the nature of your appeal and complete all boxes in the form below

- Appeal against the centre's decision not to seek any information that the awarding body holds that would be needed for an appeal
- Appeal against the centre's decision not to appeal to the awarding body

|                          |  |   |  |
|--------------------------|--|---|--|
| <b>Name of appellant</b> |  | <b>Candidate name</b><br><i>if different to appellant</i> |  |
| Awarding Body            |  | Subject   |  |

Please state the grounds for your appeal below:

*If necessary, continue on an additional page*

**Appellant signature:**

**Date of signature:**

**This form must be signed, dated and returned to the Exams Officer (acting on behalf of the Head of Centre) to the timescale indicated in the relevant appeals procedure.**

